



Eastern CEF Partnership Board

Venue:	Millennium Room, Regen Centre, Riccall
Date:	Wednesday, 17 October 2018
Time:	7.00 pm
Present:	<u>District and County Councillors</u> Councillors J Deans and S Duckett <u>Co-opted Members</u> B Procter (Chair), Howard Adamson, Brian Keen and Kate Urwin
Officers present:	Chris Hailey-Norris (Development Officer, Selby District AVS) and Victoria Foreman (Democratic Services Officer, Selby District Council)
Others present:	Jackie Mook (Chief Executive Officer, Age UK Selby)
Public:	0

17 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors L Casling, M Jordan and R Musgrave and from J Cook, M Cowling, G Little and L Senior.

18 DISCLOSURES OF INTEREST

The Chair declared a personal interest in agenda item 6.1, the funding application from Age UK Selby, as he used to be a volunteer driver and trustee, but was no longer. The Chair would not be required to leave the meeting during consideration thereof.

19 MINUTES

The Partnership Board considered the minutes of the meeting held on 18 July

2018.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 18 July 2018.

20 CHAIR'S REPORT

The Chair informed the Board that he had attended a successful and interesting workshop on the future of the CEFs, facilitated by consultancy firm Skyblue, on 13 September 2018 at the Regen Centre, Riccall. The Chair asked that the final report be circulated to CEF Board members when complete.

The Chair also reported on the most recent CEF Chairs meeting which had taken place on Monday 5 October 2018. The Chairs had agreed some changes to the Funding Framework, and decided that further changes should be made in order to obtain more information from applicants. The CEF Chairs also received a briefing on the CEF workshop held on 13 September 2018, as mentioned above.

Lastly, the Chair informed the Board that the contracts with Groundwork and AVS to support the CEFs had been renewed for another 12 months.

21 BUDGET UPDATE

The latest budget report had been published with the agenda, showing a remaining balance of £17,540.95.

RESOLVED:

To note the update.

22 FUNDING APPLICATIONS

The Partnership Board considered the following funding application:

22.1 AGE UK SELBY DISTRICT, 'AGE UK SELBY DISTRICT SHOPPING BUS SERVICE', £5,000

The application was for £5,000 to provide a weekly shopping bus service to cover the villages of Riccall, Ryther and Kelfield. The applicant was in attendance to present a summary of the application and answer questions from the Partnership Board.

The applicant explained that through previous volunteer work and Age UK staff working across the District, it had been identified that older people in Riccall, Ryther and Kelfield would greatly benefit from a weekly shopping bus service. The service would help to tackle loneliness and

isolation, maximise social inclusion and independence, enable people to get out of the house and be more active, help Age UK Selby offer people access to more services and assist people in saving money by being able to access a choice of supermarkets.

The Board noted that the minibus would be provided by Age UK Selby on a weekly basis and would collect passengers and take them into a Selby supermarket; they would then be taken home after they had finished shopping. A paid driver would be used as it was difficult to get volunteer drives for a regular service; the £5,000 asked for in the application was to pay for a driver as well as leafleting and advertising to make sure people were aware of the service.

The Board encouraged the applicant to make sure that the service was well publicised in order to encourage people to use it. User contributions of £5 per trip would help to make sure the service was self-sustaining after a year of operation.

The Partnership Board thanked the applicants for attending and highlighted that consideration of the application would take place later in the meeting and they would be notified of the decision by post.

At this point Jackie Mook from Age UK Selby left the meeting and did not return.

The Board was supportive of the project and agreed that the service offered a much needed lifeline to people who may be lonely and isolated, or unable to get out and about. It was confirmed that the application met the aims and objectives of the Community Development Plan. The Board also confirmed that the application was in accordance with the Allocation of Funding Framework.

The Partnership Board agreed to fund £5,000.00 for the project.

RESOLVED:

To approve project funding of £5,000.00 be awarded to Age UK Selby District, as outlined in the application.

23 FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

The Board discussed the recent forum which took place on 27 September 2018 at Hemingbrough Methodist Church. The theme of the forum was

diabetes prevention and health advice and support. The Board felt that whilst the forum had gone well, more could be done to increase attendance and that ways to improve this should be considered ahead of future forums.

24 COMMUNITY DEVELOPMENT PLAN

The Partnership Board considered progress and developments related to the Community Development Plan (CDP), presented by the Development Officer.

The Board noted that the CDP contained a number of projects which were completed or almost finished, and as such, the CDP would soon require updating. This had been discussed at the recent CEF Chairs meeting on 5 October 2018, with Western CEF being the first to hold a collaborative workshop event to work on this with Board Members, parish councils and past funding applicants. The same approach was suggested for the Eastern CEF.

Lastly, the Board were pleased to hear that a new changing places facility was ready to be opened in the Regen Centre.

RESOLVED:

To note the updated CDP.

25 MARKETING AND PUBLICITY

The Board discussed ways to promote the Eastern CEF, including CEF plaques and promotional films. The Board also considered the associated costs for the CEF videos, as per the quoted costings provided on the agenda.

The Board had already expressed a preference for plaque 3a which was the same design that had been chosen by the other CEFs.

Board Members were also supportive of the plans to produce short videos about the CEFs, and agreed to the costings as set out in the agenda.

The Chair informed the Board that the Western CEF was in the process of supplying CEF noticeboards to parishes in their area who had requested them; the Board agreed that this was something that they may want to explore in the future, and as such, an item on noticeboards should be added to the agenda for the next Partnership Board meeting, including potential costings.

RESOLVED:

- i. To note the Board's preference for plaque option 3a.**
- ii. To agree the funding costs for the CEF promotional films; a £155 contribution for the 'core' film about all CEFs, and £440 for two short films about the Eastern CEF specifically; the total cost for the Eastern CEF was agreed as £595.00.**
- iii. To ask the Democratic Services Officer to include an**

item and costings information on CEF noticeboards on the next Eastern CEF Partnership Board agenda.

26 COMMUNICATIONS

The Board suggested the recent Bee-Able CIC summer project be forwarded to the Council's Communications Team as a 'good news story' to publicise the work of the Eastern CEF.

The Board also felt that the Age UK Shopping Bus Service should be used for publicity when the project was established.

RESOLVED:

- i. To ask the Democratic Services Officer to forward details of the Bee-Able CIC summer project to the Council's Communications Team for publicity work.**
- ii. To ask the Democratic Services Officer to forward details of the Age UK shopping Bus Service to the Council's Communications Team when the project was established.**

27 IMPACT REPORTS

The Partnership Board considered the following impact reports that had been submitted and were included in the agenda:

- Hagg Lane Conservation
- Riccall & District Resilience Plan – 4th & 5th monitoring reports

RESOLVED:

To note the impact reports.

28 NEXT MEETINGS

The Board discussed the upcoming meetings of the Eastern CEF to be held on 14 November 2018 and 23 January 2019.

It was agreed that 14 November 2018 was too short notice to plan and organise a forum. As such, it was proposed that the date be used as a meeting to plan the work and future forums of the Eastern CEF for the next municipal year, 2019-20.

The Board felt that the meeting date on 23 January 2019 should be used as a CDP development and refresher workshop, with Eastern CEF parish councils and previous applicants invited along to contribute to a new CDP for the Eastern CEF.

Both meetings would be held at the Regen Centre, Riccall.

RESOLVED:

- i. To ask the Democratic Services Officer to make the amendments to the meetings as discussed; that the meeting on 14 November 2018 be an Eastern CEF Board planning meeting to look at the work of the CEF in 2019-20, and the meeting on 23 January 2019 be used as a CDP development and refresher workshop.**

- ii. To ask the Democratic Services Officer to book the Regen Centre in Riccall as the venue for the meetings to be held on 14 November 2018 and 23 January 2019.**

The meeting closed at 7.55 pm.